



ÉCOLE INTERNATIONALE DE
GEMMOLOGIE DE MONACO



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INSTITUT
NATIONAL
DE GEMMOLOGIE
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ÉCOLE INTERNATIONALE DE GEMMOLOGIE

STUDY CONTRACT 2021 - 2022

Gemology cycle – 1st year – Monaco



Civil status

Last name : _____

First name : _____

Birth date : _____

Phone : _____

Adress : _____

Town : _____

ZIP code : _____

Email : _____

Documents to be attached to the file

- Copy of identity document (or residence permit)**
- Social security certificate**
- School reports for the last two years**
- Copy of the last diplomas obtained and examination grades**
- 1 Updated CV**
- 1 Photo**



Method of payment.

To confirm the registration of the application : 2 450,-€
(i.e. 350,-€ registration fee + deposit 2 100,-€)

To pay the balance of education costs, you can choose one of the three proposals.
In the case of a periodic payment, management fees are added.

In one go, a payment of €6,000 on the 10th of October

TOTAL : 8 450,-€

In four times, 4 cheques made out to the EIT to be handed over by 10 October.
1,660,-€ on the 10th of October (1,500,-€ + 160,-€ management fees)
1 500,-€ on the 10th of December
1 500,-€ on the 10th of February
1 500,-€ on the 10th of April

TOTAL : 8 610,-€

In ten times, 10 cheques made out to the EIT to be handed over by the 10th of October.
850,-€ on the 10th of October (600,-€ + 250,-€ management fees) -
600,-€ on the 10th of November -
600,-€ on the 10th of December -
600,-€ on the 10th of January -
600,-€ on the 10th of February
600,-€ on the 10th of March -
600,-€ on the 10th of April -
600,-€ on the 10th of May -
600,-€ on the 10th of June -
600,-€ on the 10th of July

TOTAL : 8 700,-€

As part of a progress payment

I, the undersigned, declare that I have read the conditions on the back and declare that I am the sole guarantor of all school fees as defined in the contract.

Mention «read and approved - the guarantor»

Name :

First Name :

Date :

Signature
and mention :

I, the undersigned

Declare that I have read the conditions on the back and confirm my registration by attaching a cheque for the amount of €2,450.00

Mention «Read and approved - the student»

Name:

First Name :

Date :

Signature
and mention :

Article 1 - Administrative registration.

Study and training contracts are annual.

The reference date for the start of studies and training at the establishment is, in principle between the end of September and the beginning of October. Learners must have duly completed and submitted the administrative documents to the EIT by the 1st September at the latest.

Article 2 – Affiliation to student social security.

Subscription to Social Security is required for students and must be duly justified by the first of September at the latest. Social security contributions are never included in the payment of education. In case of exemption, students must provide proof of their social protection.

It can be claimed by social organizations.

Article 3 – Pedagogical registration.

The validation of 1st year gemology levels is a requirement for access to the 2nd year. Validation of level 4 of 2nd year is a requirement for passing the FEEG exam. The end-of-year jury is sovereign to decide either on the final postponement (with total repetition) or on the authorization to repeat one or more cycles of gemology as part of the professional training courses. In the event of failure to pass the FEEG exam, the learner will have to pay the exam fee paid to the FEEG if he/she wishes to retake the exam. The signatories declare that they are aware of, know the progress and accept the study programme, the pedagogical procedures, the training rhythms and the evaluation methods. The program may include courses taught in English. Attendance at classes is obligatory. In the event of unjustified absenteeism, the EIT may decide not to present the learner to the final selection board. The EIT shall not be required to organise remedial sessions in the event of absence or failure of the evaluations organised during the year. It is not possible to triple an exam after two successive failures without starting the failed year again.

Article 4 – Payment - Any training begun is due in its entirety.

There is no time limit shorter than the school year except in the event of termination of this contract for reasons of force majeure or for compelling and legitimate reasons. Payment for the training must be made on the dates set by the EIT. The net amount of training costs is for- factual and global. It does not depend on the learners' presence periods and times. The learners and/or their joint and several guarantor declare that they have taken note of the amount of the training costs indicated on the front. Learners and/or their joint and several guarantor undertake to pay the annual lump sum training in full, whatever the reasons for interruption other than those referred to in Article 7.

Article 5 – Payment terms and conditions.

In the case of a periodic payment, an irrevocable collateral security is required. The guarantor must sign the study contract and assume full payment in the event of the learner's default. In the case of a periodic payment, all cheques shall be delivered to the EIT no later than the date of the 1st due date. Cheques are cashed on the dates indicated on the schedule and agreed upon by mutual agreement. The payment splitting does not correspond to a learning schedule. It is set up for the sole purpose of facilitating the cash flow of learners and their guarantor. In the event of financial difficulty for the signatory learner, a personalized schedule can be set up. In this case, the payment will follow a flexible schedule defined by mutual agreement between the signatory learner and his guarantor, and by the EIT. It must be established before the reference date of the start of the school year. This schedule must be co-signed by the EIT, the student and his guarantor. Students taking out a bank loan for financing their studies must inform the EIT in order to benefit from free time limits linked to the overall release of the loan. As soon as their loan is released, they will receive a certificate of global payment to their bank.

Article 6 – Management costs - Interest for late payment - Criminal clause.

Management fees related to late payment will be charged to any learner or his/her guarantor who pays for his/her studies after the deadline. They amount to €20.00 per reminder letter, €50.00 per registered letter and €100.00 at the time of the formal notice. Penal clause, recovery costs: after formal notice of regularisation has remained without effect for all or part of it, a penalty clause of 15% of the remaining sums due, without prejudice to the costs inherent in a possible recovery by legal means, will be due in addition to the principal and interest for delay. In the absence of regularisation, the EIT will refer the matter to a litigation department, the costs of which will be invoiced to the learner and/or his guarantor.

Article 7 – Breach of the administrative registration before the start of the school year.

Retractability: Any learner has a withdrawal period of 10 clear days from the date on which he/she signs this contract, provided that the contract is signed before three weeks from the opening of the programmes. At the end of the retractation period or within three weeks before the opening of the programmes, the registration will be considered final and the cancellation will be considered as a cancellation (art 7.b.ii) and not as a retraction. Reimbursement of the sums paid: in full, less a lump sum of 160,-€ corresponding to the processing of the candidature. The refund is made exclusively by bank transfer within thirty days (July and August excluded) following the date on which the right of retractation was exercised, subject to the communication within the time limits of a R.I.B.

Cancellation : The cancellation of the registered learner leads to the reimbursement of the amounts paid, less the following three amounts:

Registration fee + deposit on the contract on the front + application processing fee of €160.00 This refund is subject to the receipt of a registered letter issued and signed exclusively by the student with acknowledgement of receipt, duly countersigned by the EIT within three weeks before the reference date (Art. 1). Less than three weeks before the start of the school year, the cancellation does not grant any right to refund the sums paid. Refunds will be made exclusively by bank transfer within two months of the date of receipt of the refund request, subject to the submission of a RIB.

Article 8 – Mutual engagements.

Learners undertake to comply with the provisions of the internal and safety regulations posted on the premises. Wearing a lab coat is required for practicums. Failure to do so may result in sanctions, including a decision to exclude the student. The presentation of the TOEIC exam is supported by the IET only once during the last year of the certifying course and provided that the student has acquired a minimum score of 700 points on the white TOEIC for the current year. If the student decides to take a TOEIC or FEEG exam outside the EIT without the assistance of the EIT, he/she will pay the related fees. The presentation of the white TOEIC is subject to a certain number of hours of instruction, no complaint can be made during the year. Registration with the EIT is independent of any registrations with international labelling institutions. The EIT may freely decide on the choice of the institution.